

INSTITUTE OF ADVANCED STUDIES
IN EDUCATION (DEEMED UNIVERSITY)
GANDHI VIDYA MANDIR
SARDAR SHAHR

DETAILED SYLLABUS

FOR

DISTANCE EDUCATION

BACHELOR OF ARTS (GENERAL)

(YEARLY SYSTEM)

THIRD YEAR

COURSE TITLE	Paper Code	MARKS		
		THEORY	PRACTICAL	TOTAL
Indian Administration	BAG-Y310	100	00	100
India from the earliest time to 8 th century A.D.	BAG-Y320	100	00	100
Development Administration	BAG-Y330	100	00	100
India from 8 th century to 15 th Century	BAG-Y340	100	00	100

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- Unit 1 Administrative System at the Advent of British Rule
- Unit 2 British Administration : 1757-1858
- Unit 3 Reforms in British Administration : 1858-1919
- Unit 4 Administrative System under 1935 Act
- Unit 5 Continuity and Change in Indian Administration – Post- 1947

Block- 2: Central Administration

- Unit 6 Constitutional Framework
- Unit 7 Central Secretariat : Organisation and Functions
- Unit 8 Prime Minister's office and Cabinet Secretariat
- Unit 9 Union Public Service Commission/Selection Commission
- Unit 10 Planning Process
- Unit 11 All India and Central Services

Block- 3: State Administration

- Unit 12 Constitutional Profile of State Administration
- Unit 13 State Secretariat : Organisation and Functions
- Unit 14 Directorates/Regional Administration
- Unit 15 Patterns of relationship between Directorates and Secretariat
- Unit 16 State Services and Public Service Commission

Block- 4: Local Administration

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- Unit 18 The District Collector
- Unit 19 Police Administration
- Unit 20 Urban Administration
- Unit 21 Panchayati Raj

Block- 5: Citizen and Administration

- Unit 22 Socio-cultural Factors and Administration
- Unit 23 Redressal of Public Grievances
- Unit 24 Administrative Tribunals
- Unit 25 Judicial Administration

Block- 6: Emerging Issues

- Unit 26 Central-State Administrative Relationship
- Unit 27 Decentralisation Debate
- Unit 28 Political and Permanent Executives
- Unit 29 Pressure Groups
- Unit 30 Generalists and Specialists

Block- 7: Administrative Reforms

- Unit 31 Administrative Reforms

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- Unit 1 India : Physical Features
- Unit 2 Regions in Indian History
- Unit 3 Hunter-gathers : Archaeological Perspective
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- Unit 6 Material Characteristics
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- Unit 9 Diffusion and Decline

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- Unit 12 Early Vedic Society
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- Unit 15 Rise of urban centers
- Unit 16 Society and Economy
- Unit 17 Buddhism, Jainism and other Religious Ideas

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- Unit 19 Economy of the Mauryan Empire.
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- Unit 31 Growth of Tamil Language and Literature

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